



Anker Management Corp.
45 Knollwood Road, Elmsford, NY 10523
914-347-0300/Fax: 914-347-0352

To: All Shareholders, Homeowners and Residents

From: Anker Management

Date: December 23, 2002

Re: **Holiday Schedule**

Please be advised that due to the upcoming holidays Anker Managements office hours will be as follows:

Monday, December 23, 2002 - 9:00 a.m. to 2:00 p.m.

Tuesday, December 24, 2002 - Closed

Wednesday, December 25, 2002 - Closed

Thursday, December 26, 2002 - 9:00 a.m. to 5:00 p.m.

Friday, December 27, 2002 - 9:00 a.m. to 5:00 p.m.

Monday, December 30, 2002 - 9:00 a.m. to 5:00 p.m.

Tuesday, December 31, 2002 - 9:00 a.m. to 2:00 p.m.

Wednesday, January 1, 2003 - Closed

Our regular office hours will resume on Thursday, January 2, 2003.

Should you have any questions regarding your maintenance/common charge bill or any other questions or concerns you may have, please contact our staff during office hours.

As always, you may leave a message on our voice mail when the office is closed, and if you have an **emergency**, please contact our office 914-347-0300 and follow the directions for emergency service.

All of us at Anker Management Corp. wish you Happy Holidays and a Healthy, Happy New Year.

